



Friends Meeting
Tuesday 25th April 2023
Staff Room
Lavant Primary School

1. Welcome

Polly Peart (PP), Katy Weller (KW), Olita Williams (OW), Jason Bradberry (JB), Malcolm Taplin (MT), Adrian King (AK), Cailin Clunes (CC), Carly Charlick (CCh), Kate Self (KS), Siri Lundstrom (SL)

2. Apologies

Rosie Rowbotham (RR)

3. Review of Minutes of last meeting – Feb 2023

Minutes were agreed.

4. Financial Overview (OR)

Bank account details were circulated and were up to date as of today. The Jumble has not yet been added but it is approx. £1000.

The quiz did not make quite as much as we had hoped but this was because a little bit too much alcohol was bought. This can be used at the summer social.

Community Account = £6583.47

Business Account = £3006.55

5. Gift Aid

Roughly 20 gift aid forms have been returned. OW will check with her manager how we claim the Gift Aid as she has done it for another school. Some email reminders will be sent out and some printed forms can be available sometimes after school.

6. Correspondence

a. Film license (film bank media)

PP said that we had a film licence renewal. AK said that this was from when we used to do film nights etc. The Licence is £160. PP will find out whether school need this to show films from Amazon Prime and feedback. It was discussed whether the film nights were worthwhile or not.

b. Match funding donation

We have had an anonymous offer to match fund whatever we can raise in a specific space of time. PP and AK have discussed using this for the outside area Class in Wren and forest school area. The amount has been agreed as up to £5000.

7. Events to discuss:

a. Talent Show – date now TBC

Talent show will now take place on 16th June. It was agreed that it could be held at school but that we would make sure that the stage was made to look really special. Emma Braderry is in charge of decorating the stage. JB has started work on a poster with Emma. Tickets will be free but we will ask for a donation on entry by cash or using the card machine, we will need three judges that are comfortable with the children and that the children know for example Natalie Temple (Fitjoy), Curly Claire (from Bishop Luffa) and JB asked if Jennie quest would also be a good person to do this. JB will ask Rosie (his wife) if she will compare on the evening. It was agreed that the children would go home and come back again. The event will start at 5.30 refreshments will be served before and during the show.

AK and JB have discussed the teachers encouraging the children but it will be largely down to parents working with their children to put an act together. RB will make a form and letter for the children to write their name and their act, tech support etc. There should be a suggested time e.g. 3 minutes.

PP will organise food and drink for the evening.

JB will complete the poster to be sent out this week then the letter will go out asap after that. PP will put it on the facebook group etc.

We will need someone to go on the door as well as people to sell the food and drink and people to help with tech support etc.

It was agreed that we would have a mini meeting between now and the talent show.

Set up can be from 1.00 on the day.

JB will come up with a list of prizes for the talent show and PP will buy some prizes. There will be a little prize for everyone who took part. JB will source certificates from his friend at Selsey Press. JB will also order a badge for all those taking part.

b. Leavers BBQ - Tuesday 18th July after school

Straight after school. Someone will need to BBQ on the day. PP and CC will help do the BBQ and serve fizzy drinks.

c. Summer Disco – All booked. AK raised the issue that the children often leave a lot of rubbish around. It was suggested that food and drink would be kept out of the hall as much as possible. AK said that they would be spoken to in school about keeping the school clean and tidy. No glow sticks this time and no bottled water. PP to get food and drink.

d. Fathers Day sale – Friday 16th June AM

PP has bought most of the bits to sell, Becks Hackett, PP and Elaine Sheppard and CC will help on the day. KW will ask at the coop if they can donate chocolates. The sale will start at 9.30.

e. Village fete –Saturday 17th June- update on wooden games

Mel Belderson has made the frames and has asked which games we would like to put on them. She has two games and MT has access to more games which

will be available. People will be needed to volunteer on the day – PP, RE, Ben Self, SL (and Craig).

f. Summer social – Friday 7th July

We will have another meeting about this nearer the time. PP will speak to Emma Cole about having some bouncy castles for the event.

8. AOB

Some forms have come back today for the leaver's hoodies. Friends will cover £10 and parents will be asked for £5.

Break the rules day will take place on Friday 14th July

It was discussed that we should have something that showed how much the friends have raised this term etc. SL will send the update to AK who will print it and put up in school.

Rosie Rowbotham is now completely in charge of the 100 club.

For the next jumble sale we will put a notice up e.g. in tescos etc

AK asked whether or not the friends would do frozen Fridays and it was agreed that we would.

9. Date for next meeting

Tuesday 6th June 7.00