



Minutes of Friends Meeting

Tuesday 25th January 2022

On: Zoom @ 7pm

1. Welcome

Att. Polly Peart (PP) Lorraine Foster (LF) Rachel Ellams (RE) Kate Self (KS) Siri Lundstrom (SL) Adrian King (AK) Sally Steele (SS) Cailin Clunes (CC)

2. Apologies

Elaine Sheppard, Annette Stenning, Malcolm Taplin, Lorna Jones, Natalie Dunning, Katy Van-Nierkerk, Jennie Lindfield

3. Review of Minutes of last meeting (4.11.21)

Run through of minutes from November, all agreed and signed off.

4. Financial Overview

Please see attached report.

PP thanked LS for her ongoing help and support finalising all the issues we've had with the Charity Commission, submitting past accounts & her support with sorting out Gift Aid.

RE suggested we need to make sure we are members of the ICO for handling data. PP to check cost, and sign us up

5. Correspondence

None received

6. Events for Spring Term

General discussion about what we can do this term with current Covid restrictions, and possibility of isolation period also being lifted.

Mother's Day Sale: Friday 25th March

PP to speak to CG about whether she has any stock at home we can sell. Otherwise LF and PP to go shopping over the coming weeks to buy gifts for the children. Timings from 1pm in the school hall. It was noted that we need to make sure we have spares for children who don't have any money with them.

Easter Egg Hunt: Friday 8th April

As usual, Egg tokens will be hidden around school which they have to find and swap for an egg. There are 107 children to buy for, but some need an alternative egg because of allergies. PP to check with AK who this is, and numbers.

PP to arrive at school on the Friday to help set up the egg tokens and deliver the eggs to school

PP & LF to buy the eggs the week before, possibly Tesco.

Jumble Sale – Provisional date of Saturday 2nd April. Depending on the general vibe nearer the time we will decide whether to hold it in the hall or outside the front of school. PP said that it was incredibly hard work on the helpers the last time it was held on the playground, and we can't expect people to help to this extent again. AK suggested waiting until closer to Easter when risk is lower, and weather is better. PP noted that we need 18+ helpers for the day.

Lavant Village event dates & information

Village Fete

Provisional date of 18th June put forward, (LF to confirm with Jenny Quest)

LF has been asked by JQ if we will be at the fete and if the school will be doing the maypole dancing. JQ needs to speak to AK about the dancing. LF does not know the date yet. LF agreed to be liaison with the village council. It was discussed that the village fete was a good one to do as all the money is shared out. We agreed Hook the Duck, tuck, tea/coffee, games, and anything to sell on a stall

Duck Race

Provisional date put forward tbc 9th or 10th April

LF said that Duck race will now stop level with the playground for safety and speed. The Friends have been asked to do refreshments. We also have 100 ducks to sell. PP said she can help in the run up but will probably not be able to help at the duck race.

Also, a Jubilee party on the Green for the Queens Jubilee was mentioned and the Village Committee will fund a mug for every child in school and in the village.

After school hot chocolate & biscuits and tuck: Friday 18th February

Last day before Half term to sell hot chocolate and left over tuck shop from the Friends Cupboard. PP suggested we shut the green gate to funnel everyone through the brown gates. It was discussed that we could do this in the summer term too with ice lollies instead, bought from the supermarket and sold for higher price.

"22 for 2022"

PP put forward an idea called 22 for 2022. Each child in the school will be encouraged to set themselves a challenge with the theme of 22! It will run the term, finishing at the end of Spring term (Easter holidays). The children will be asked to collect sponsorship on a form (PP to design) over the coming weeks, and money can be transferred via BACs to Friends Account at any time, or cash brought into school at the end of term. PP suggested setting each child a target of £22, but LF suggested this would be hard for families with multiple children, so it was decided not to limit it in the hope we actually raise more than this.

It was agreed that we should go ahead with this event. **PP to put together a letter to go out with the poster to all parents.**

It was discussed that photos would be a great addition to this and could be put on a board in the library, or in a book. Children would be encouraged to send in their photos of their challenges.

SL has offered to design a poster for us to put up round school. PP and SL to discuss what needs to go on it.

LF suggested the possibility of aiming for 22 events this year, this would count our smaller events such as hot chocolate or ice cream on a Friday. A fundraising board was mentioned to set ourselves a target to raise £22k. RE suggested that parents might feel overwhelmed with this many events, and already there are grumbles about how much is asked of parents over the school year. AK suggested we roll this idea over to next year and discuss again.

It was mentioned that we have a lot of Lavant tea towels in the Friends Cupboard, and could we make bunting out of these? It was noted that they aren't big enough to use as pockets on the back of children's chairs.

The Friends Cupboard was discussed as LF had started a tidy up to make a space for Mrs Spencer to store the children's folders. Cans of drink are going out of date soon, 100s of tea towels (see above) and duplicates of things because they can't be found. LF suggested a small working party to go into school one evening and have a proper clean out and see if anything could be thrown away.

7. AOB

PP to put together a letter for parents with potential dates for events this term for parents to get in their diaries in advance.

Date for next meeting: Tuesday March 15th at 7pm. Hope to meet in person.