



Friends Meeting
Tuesday 10th October 2023
The Hub
Lavant Primary School at 7pm

- 1. Welcome**
Polly Peart. Rachel Ellams. Rosie Rowbotham, Katy Weller, Carly Charlick, Kate Self, Siri Lundstrom, Meg Falkner, Malcolm Taplin, Olita Williams
- 2. Apologies**
Adrian King, Cailin Clunes
- 3. Review of Minutes of last meeting (June 2023)**
Last minutes were agreed
- 4. Financial Overview (OW)**
Completed in AGM Overview:
Bank account - £44,127.61
Breakdown of profit from each event last year to follow, but summer term as follows:
Summer Social profit was 1038.95
Sports Day and Break the rules combined was £248.69
- 5. Correspondence**
PP has a letter from the Village committee regarding the Village Christmas Fair. RE, OW and RR said that they would be able to help on the day. **PP will find the letter and let them know times etc.**
- 6. Events for Autumn term**
 - a. Cake Sale Friday 13th October**
CC is in charge of cake sale as PP needs to get resources for the grounds morning. Cakes will be 50p and 20p as they were too much last year. OW will make up a float for the morning.
 - b. Grounds tidy morning – Saturday 14th October**
OW and MF and CC will attend the grounds morning as a committee members. AK will be there. PP has ordered woodchip from Covers and will make a list of jobs with AK so people know what they are doing. MF said that her husband used to work at covers and may be able to ask for a charity donation in the future. Please can everyone send the poster to their Whatsapp groups as it would be good to have lots of help.
 - c. Jumble Sale – Saturday 4th November**
PP has emailed Observer with the advert and is awaiting a reply. SL said that last year people suggested that we put adverts on the Tesco and Sainsburys notice boards and **KW will also put up in COOP**. We will also all share on social media. PP has also sent the advert to Amanda Smith to go in the village

news. SR will email to Annette to print. It was discussed that we would need two new Jumble Sale signs. RR will cost it out and speak to someone at Super Signs. PP will put a list for helpers in the foyer.

d. **Disco - Friday November 10th**

PP has paid the DJ the deposit. Parent Kind have asked for a risk assessment and PAT testing report etc to ensure our insurance is valid. The DJ has already sent this.

JOBS THAT NEED TO BE DONE

Tuck run and make up sweet bags – RR to buy sweets (to be bagged not sold individually)

Check glitter and tattoos – SL (get rid of tattoos and start again)

Hot Dogs, doughnuts and Pizza – PP

Drinks – PP/RR

Sweet bags – PP

Gloves – KW

Set up – MF, CC ad PP

e. **Village Christmas Fair (Lavant Village Hall) Saturday 25th November**

Discussed above

f. **School Christmas Fair – Saturday 9th December (2 - 4)**

PP spoke to LF about being on the grotto this year. She cannot make it but she is happy to do the admin and wrap presents. It was discussed whether we should do something different this year with the gifts and make it cheaper and more environmentally friendly. SL suggested that they get a little token coin from Santa and they get a small keepsake. It would be a lot easier if we did the same gift for everyone. It was generally agreed that we would get some sort of tree ornament. RR will look for some ornaments costing about £1-2 (charge £2.50). PP to ask Miss Parrot or Lisa Wallis to assist in the grotto.

RE will help outside the Grotto

MT has found some material for the Grotto and it is on Amazon so he will send PP a link and she will purchase.

To discuss with AK how to hang it. We need to borrow rather than buy.

SL will see if she is able to borrow some lights.

It was discussed whether we need to sort out a waiting area. This will be discussed with AK. We can get into the hall at 1pm and each class will have room to plan like last year.

Donation days are soon as they are more spread out this year. We will need another meeting about the Christmas Fair and a craft evening (with alcohol).

SL and PP to write letters for raffle Donations.

PP to ask Sally Steel and Natalie Dunning to do the café with waffles.

g. **Sponsored abseil (Amanda Smith to plan)**

AS is organising another Abseil and needs volunteers – MF will do it. PP will say to AS that we would like to go ahead with this and AS will co-ordinate.

7. AOB

The sponsored event 22 for 22 was very successful so it would be good to do something similar.

SL mentioned that Mrs Spencer has suggested that plastic bottles are not environmentally friendly and metal would be a better alternative.

RR mentioned that most schools have a sports strip for inter school events. This is something that her son is discussing on the school council.

Ak has asked if we will give each class £500 again this year. This was agreed. PP will speak to AK about how they invoice us etc.

Mrs Totman has requested approx. £5000 for the KS1 area

AK would like to spend the inheritance money on an outdoor classroom and is currently looking for a suitable building.

Ak has also asked for a contribution for new forest school area – KS raised that we had done an event for this before so we should contribute to this. An amount will be agreed when we have an amount from AK.

We will put in a newsletter to ensure that people know that you can still help at events etc without coming to the Friends meetings.

We would like to have another talent show – RE to speak to JB and RB.

Date for next meeting

7th November 2023 (to confirm with AK)