



## **FRIENDS OF LAVANT PRIMARY SCHOOL - ANNUAL GENERAL MEETING**

**Meeting on Tuesday 10<sup>th</sup> October 2023  
7.00pm in the library**

### **AGENDA**

1. Welcome & Apologies
2. Minutes of AGM November 2022 and any matters arising
3. Chairs Report for academic year 2022/2023
4. Treasurers Report for the year ending 31<sup>st</sup> August 2023
5. Election of Officers and trustees including
  - a. Chair
  - b. Secretary
  - c. Treasurer
  - d. Committee members
6. Policies and procedures including:
  - a. GDPR consent form
7. Gift Aid
8. Correspondence
9. AOB
10. Date for the next meeting