



HOW TO PAY USING A CHILDCARE VOUCHER ON OUR BOOKING SYSTEM

<https://activ8forkids.ipalbookings.com>

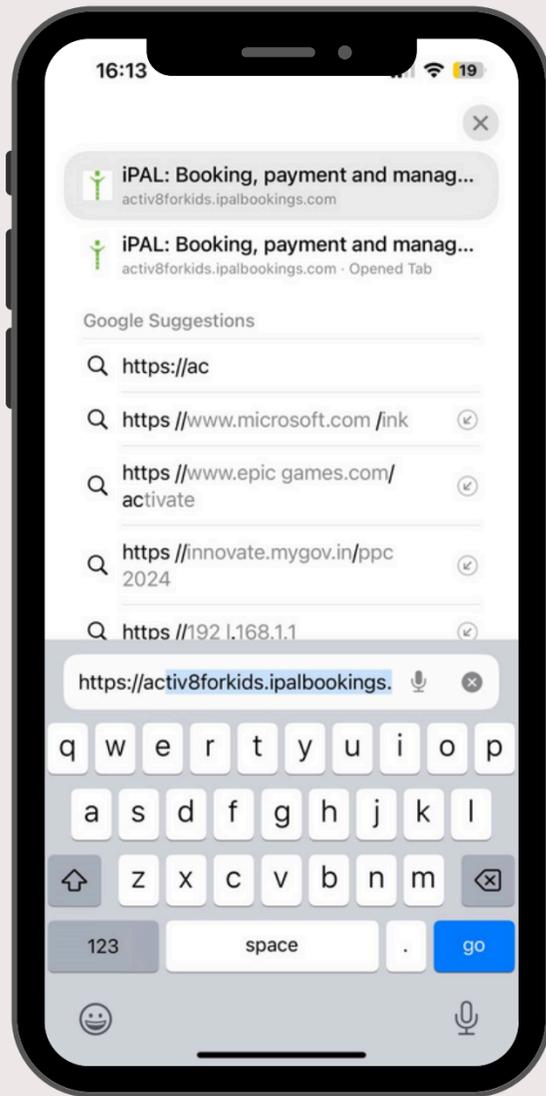
We accept:

If you use another provider, please let us know and we can register to accept these as well!



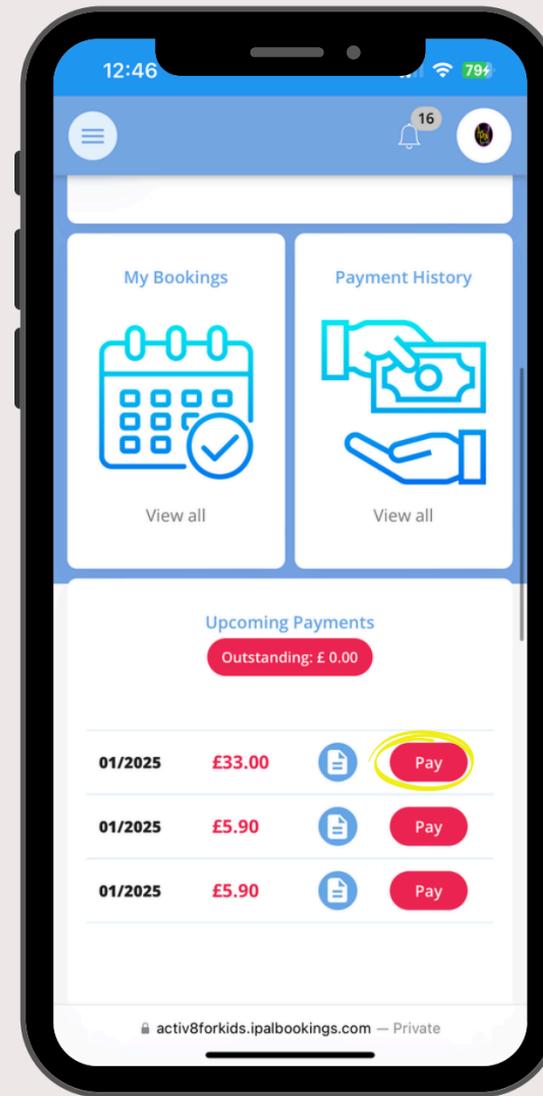
STEP 1

Type our Ipal link into your chosen browser, then login to your account.



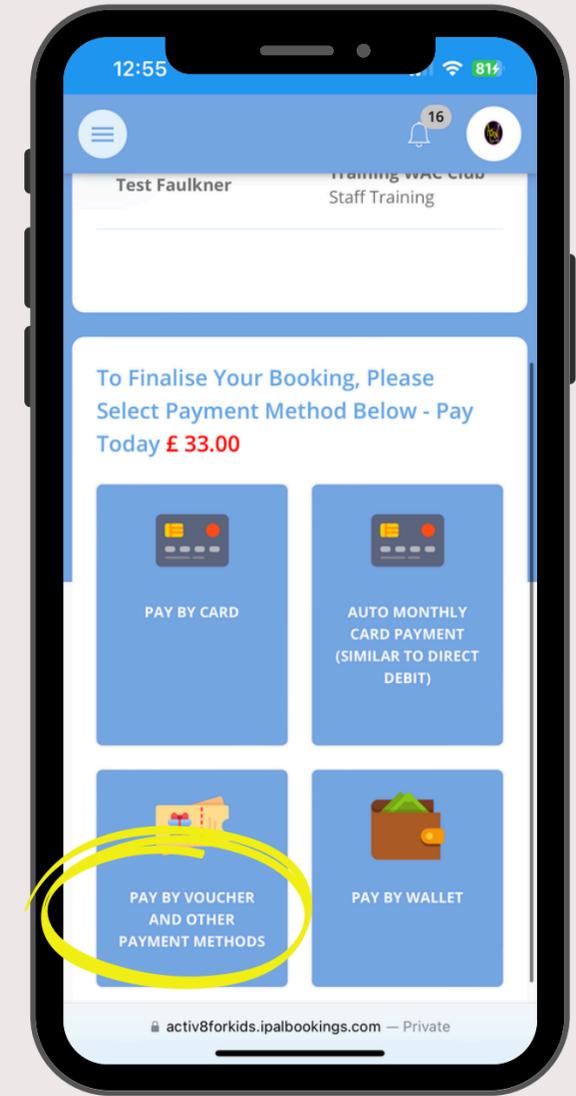
STEP 2

Go to your monthly upcoming payments on your IPAL account. And click the red- **Pay**



STEP 3

The system will then take you to this screen, you need to choose 'Pay by Voucher and other payment methods.'



STEP 4

You then need to fill out this small form. Including your FULL reference number.

12:55 81%

Complete to Finalise Booking

Payment Method / Voucher Provider

Payment Method / Voucher Provider

Child Name

Reference

Date this payment was made

Amount Paid

£ 0.00

I can confirm I have transferred correct funds from my voucher provider where necessary.

Back Make Booking

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When completing this section, please ensure that the reference includes **all letters and numbers in full**.

- You can locate your child's reference within your tax-free account.

EXAMPLE:

REFERENCE: 'DWEB12739'

PLEASE DO NOT USE JUST 'DWEB'.

STEP 5

Your payment has been successfully completed using your voucher – all done!

10:41 92%

Dashboard

You are here: Dashboard / Bookings / Order / 233133

Order #233133

£0.00 Outstanding

Training WAC Club £33.00

1 Children, 1 Timeslot, 3 Places

Outstanding £0.00

Back to Booking

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IMPORTANT!

FAQS- FREQUENTLY ASKED QUESTIONS

Q: I've already made a payment using my childcare voucher account; why is it necessary to do it again through your booking system?

A: We understand your concern, but you must also log it on our IPAL system. If you don't, we only receive communication from the tax-free childcare site, and we won't be able to identify the voucher's owner.

Q: Why is the full reference number necessary?

A: The TAX-free voucher site only provides us with the first three letters of your child's reference number. Since many children we assist share the same initials, it becomes challenging to identify who is who.

Q: Where can I locate my child's reference number?

A: You should be able to find the reference number in your tax-free account. For assistance with this, please reach out to your TAX Free childcare provider.

For any additional questions, please reach out to Debbie at Debbie@activ8forkids.co.uk.