



Minutes of Friends Meeting

Tuesday 15th March 2022

School Hall/Library: 7pm

1. Welcome

Polly Peart (PP), Rachel Ellams (RE), Adrian King (AK), Lorraine Foster (LF), Cailin Clunes (CC), Malcolm Taplin (MT)

2. Apologies

Annette Stenning (AS), Kate Self (KS), Lorna Jones (LJ) Sally Steel (SS) Siri Lundstrom (SL) Katy Van-Nierkek (KV)

3. Review of Minutes of last meeting (25th January 2022)

Polly has signed up to the ICO yesterday it cost £40 for the year.

PP and LF went shopping for the mother's day sale. All stock is in PP's garage and being sorted into class boxes.

PP has got a list of allergies from Anette about allergies for the easter egg hunt. There are various intolerances. It was discussed that the eggs should be purchased soon. PP and AK will look in the container tomorrow to see if there is any room. CC offered to store them; PP will buy this weekend & contact CC to store them.

PP has completed the letter for 22 for 22 and this has been sent out. The children have come up with lots of good ideas. AK will keep mentioning it in school and celebration assemblies.

Minutes were signed off.

4. Financial Overview (LF)

Community account £4676.47

Business premium account £5153.05

There is still the cash for the tuck float (£110) which SS has and will return asap.

We desperately need a shed and lots of events have been cancelled.

The Mother's Day sale will not be a big money raising event but it is a lovely event for the children.

All the children will get a small bunch of daffodils to take home for their mum.

LF has arranged this with Runcton farm shop.

LF has almost completed the gift aid application, she now needs to send bank details. PP, LF and RE are signed up with HMRC charities commission. This can be backdated 4 years but we will need to get accounts that are missing. LF has a list of all the events that we can claim for. It was discussed how we could get as many people to sign up as possible. It was agreed that we would have a board outside school for people to tell them what it is and what they have to do.

LF raised concerns that we did not currently have enough money to pay out at the moment. It was agreed that we would wait and review this when sponsor money etc came in. PP thanked LF for all her work.

5. Correspondence

Goodwood tickets for the revival have been sent to the school. A similar 100 square will be made and used for this again. To discuss at next meeting further.

6. Update on Events for Spring/Summer Terms

a. Mother's Day Sale (Friday 25th March)

LF and PP have bought all of the stock except for plants and the daffodils. LF, PP and RE will get the rest ready before the sale. AK suggested that the Mother's Day sale took place in the hall or library. LF will sort the float for the event. JL and ES will be able to help on the day and possibly JL.

b. Easter Egg Hunt (Friday 8th April)

PP has all the eggs and will stick the names on. These are in AK office at the moment. PP will come in on the Friday to set up the hunt. **PP to ask AS for class lists** x 2 copies

c. 22 for 22 (to end at easter holidays)

PP to ask AS for print outs of 22 for 2022 posters, for her to put up around the school. The class that earns the most money will get a prize, AK will talk about that with the children in assembly. It was agreed that the prize would be something in school, e.g. coming to school in non-uniform and having a longer play (15 minutes extra). AK pointed out that all the classes were different sizes so we will have to find an average when it comes to adding up totals.

d. Village Duck Race (Saturday 2nd April)

We will do refreshments and some games. LF has discussed with Jenny Quest. This year it will stop at the play park. There is no electricity so we will only be able to do tuck and cans. A lot of the tuck and cans have gone out of date. We need to do a tuck shop run asap. **LF and PP will discuss this.**

There are 200 ducks to sell. **LF will make the boards for the duck sale.** Ducks will be sold after school the week before, perhaps 2 days?

LF to confirm how much each duck is and how much the prize is.

Ducks are released at 2pm so we will need to be there at least one hour before. We will take 2 tables and a gazebo. **PP will look into the cost of an alcohol licence to sell Pimms.**

RE, PP, LF to help at the duck race. Can anyone else help from committee or be there to do hot water runs to Rachel's house so we can serve tea and coffee?? RE to have urns and flasks in her cabin.

e. Village Summer Fete (18th June)

To be discussed next time.

f. Possible other events for Summer Term

LF suggested a bingo night at the village hall on 22nd April. 125 books cost £9

The Village hall is free on 20th May so **JL will check.** It was discussed whether or not it was sensible to invite the general public or just to keep it as a school event. **JL will book the hall and will ask about an alcohol license. PP to discuss with SS about the food van etc.** If the school is available then we can cancel the village hall. JL suggested that if we can't have a food van we could order in pizza and sell it by the slice. Bookers do glass hire if you buy the alcohol there.

7. AOB

PP will send another termly newsletter at the end of term.

Jumble Sale will hopefully be rescheduled until after easter. AK will let PP know when the school will be back to normal. It was discussed whether or not it would be suitable to hold the sale at the Village Hall. JL does the booking for the village hall and will find out if there is anything that they can do. Village organisations get 40% off bookings. JL will check if there is someone who has a regular booking that may be finished early so we can get in on the Friday evening. **JL will email AK and PP the dates that the hall is available.**

A story about the school flood will go into the Lavant news and may go into the observer at a later date. It was discussed whether or not a local business may want to sponsor the school. It is not possible to do anything like this while the insurance claim is ongoing.

Virgin money has now gone so we need to look into which is the most reasonable place to do this JL thinks that Just Giving is expensive. We can't do this until we are registered for gift aid.

AOB

SHED – We desperately need storage! The Friends boxes are currently in PP and Rosie's garage but this is not a permanent solution.

LF has been to Skinners and Elford's Sheds 8x8 shed from Elford's is £1535 Skinners was cheaper but can't produce anything until mid June. Elford's total cost £1850.80 Skinners before 28th April is £1054. AK pointed out that any work done on a school site has to be signed off by WSCC. The Groundsman at school is able to cut down a tree, Sian will ask him for a quote.

The possibility of boarding the loft space over the cupboard in the hall was discussed. MT said that he may be able to source some boards that would be suitable.

It was discussed whether Spencer Batty (Caretaker) would be able to do the boarding for us. AK to discuss with Spencer.

We need to look into this asap

8. Date for next meeting

Tuesday 3rd May 2022 in the school hall.