



## Friends of Lavant Primary School

West Stoke Road  
Lavant, Chichester  
West Sussex  
PO18 0BW

### Annual General Meeting Wednesday 20th September 2017

Dear Parents

On behalf of the Friends Committee I would like to invite all parents to our Annual General Meeting on Wednesday 20th September 2017 at 7pm in the school library.

As from Wednesday Amanda Smith will be stepping down after many years, from the role of co- chair. Many of the current committee member's children are also nearing the end of their primary school years and we would love to see new and old members join the team. Any amount of help you can give will be greatly appreciated; please do not feel that you would be expected to attend every meeting or event.

The funds we raise are vital in providing experiences that the current school budget does not stretch too along with new and up to date equipment to enhance every child's learning. One of our current aims is to raise enough funds to provide new outdoor play equipment for the children, we were unfortunately turned down over the summer for a lottery grant to help towards the cost of this so we now need to look at other ways to reach our target. I think you will all agree that we are lucky to have a fantastic bunch of children at Lavant and it is very rewarding to see their reactions to new and exciting opportunities that the funds we raise give them.

Everyone is welcome to come along to our AGM, If you would like to become more involved either as a helper or committee member or have any suggestions for new fundraisers or events we could try then please come along. Your help is essential in allowing us to continue to raise funds to benefit every child.

Below is a brief outline of what the positions entail:

Helper - Welcome to attend meetings & help at events when able to.

Committee Member – a trustee of the Friends. Your name will be published as such with the Charities Commission and you will be entitled to vote on decisions at meetings. Help to organize / lead an event if you wish, or take on a task such as shopping.

If you would like to join the committee or become a helper please fill in the slip and return it to school before Weds 20th September alternatively you can bring it with you on the evening, you do not have to complete the slip to come along to the meeting. Please note that existing committee members who wish to remain on the committee must also submit a form. If you would like more information on becoming a committee member, please return the reply slip with any questions you may have and your contact details.

We look forward to seeing as many of you as possible on Wednesday.

Claire Griffiths  
Co-Chair of the Friends of Lavant CE Primary School

**Friends of Lavant Primary School (AGM 2017)**

I..... wish to be elected to the Friends committee.

I am nominated by two parents who have signed below:

1.....

2.....

I would be interested in the following posts (please tick):

Chair ( ) Vice Chair ( ) Treasurer ( ) Secretary ( )

Committee member ( ) Helper ( )

I would like more information on the following:

My contact details are: