



Friends Meeting
Tuesday 7th November 2023
The Hub
Lavant Primary School at 7pm

1. Welcome

Polly Peart. Adrian King. Rachel Ellams, Katy Weller, Carly Charlick, Kate Self, Siri Lundstrom, Meg Falkner, Malcolm Taplin, Olita Williams

2. Apologies

Cailin Clunes, Rosie Rowbotham, Jason Bradbury

3. Review of Minutes of last meeting (Oct 2023)

Signed off

4. Financial Overview (OW)

Past years finances haven't been submitted to Charity Commission (110 days late, still not submitted from last or this year) Massive thanks to Olita for all her accountancy support she has reconciled the books.

Bank Balances £40,464.62

£3,020.89

In - 100 club £322.05
 Astra Recycling - £92.4
 Disco - £39 (will increase)
 Jumble Sale £593.97
 Picnic £238.08
 Village Fete £570
 Sum Up Machine £36.38

Out - Grounds Day £184.55
 Class yearly contribution £2000
 Year 6 breakfast £18
 Pheasants trip £255

NB extra float of £140 was required for the jumble sale. Profit from the clothes bags not included yet.

5. Correspondence

Siri Polly and Malcolm have written emailed or stopped by lots of local businesses asking for donations for the Christmas Fair Raffle. Had very generous responses.

6. Events for Autumn term

a. Disco, Friday 10th November

60 Children currently paid for disco. Polly/Meg to stay after school to set up. Kate to arrive around 4:15 to help. LJ to cook pizza, DP to sell hotdogs. RE to sort sweet bags
Gabby lillys mum to facepaint and bring own equipment. Polly to buy tuck crisps etc.

b. Donation day, Friday 24th November

KS to sort in Friends cupboard on day of. KS to put white board outside night before to remind parents. Friends to also remind parents on Whatsapp groups.

c. Village Christmas Fair, Saturday 25th November RB, RE & BH. PP to help get things to the village hall in large boot. Decisions re what to take will be made at craft night (Tues 21st Nov)

d. Friday 1st December – PP to buy Christmas tree for out the front if we don't end up having one donated by Goodwood. Conversation to be had about planting a tree in the space where the Christmas tree usually goes.

e. School Christmas Fair Saturday 9th December – 1-3pm

- **Raffle** - Siri to make poster to advertise the amazing prizes in the raffle
Ticketsource.com may be used to sell our raffle tickets

- **Café** Cailin Clunes, Chris Hicks. Waffles were successful last year, someone to ask ND if she is happy to help with this or in lieu of waffles, bacon rolls. Sauage rolls?... Polly to get food for café
Inc mulled wine. License already obtained. KW asking if CO-OP will donate mince pies again. KW happy to lend slow cooker for mulled wine.

- **Grotto (& gift)**, Small token found by Rosie £2.50 charge now? Wrap coins at our craft evening. Carly to write out list of timings for each kid and add 15 min break to schedule. AK mentioned helpers in grotto also need a break.

OW to ask Martin for cloth again. OW to bring icicle lights. Boxes wrapped up for decorations, friends to start saving these from home. Malcolm to arrange decoration of grotto, maybe ask The Range if they will lend decorations

RE to organise getting kids to their time slots and ticking them off

- **Hall stalls** - see what we need to buy to bulk it up after the craft night
- **Date for craft night** - 7PM TUES 21ST NOV. Jobs to be done include Tombola labelling. Polly to ask Elaine if she would like to come. Sticker baubles for Break the Rules Tree. Find Sum Up machine Tokens.
- **Date for meeting with classes re room set up** – Probably will not hold one this year, Friends to open discussions on Whatsapp groups
- **Christmas Jumper sale** – PP to wash jumpers, AK has spare coat hangers, cost to be decided
- **Programme** - RB and SL to organise board, SL getting quotes and asked for help from JB re printing
- **Christmas Crackers** – Mr Worne to discuss with School Council
- **Classes** – RE to discuss with other Pheasant parents about disco room. SL to encourage Wren class re crafting. Woodpeckers, KS will encourage where possible for parents to come to the craft night and help us label. Tombola to include Everyones A Winner Girl/Boy, win a bottle, sweetie and Teddy. May be an adult one if we get given nice bath gifts etc but unlikely atm. PP only one with child in Robin class, please encourage on

whatsapp re games but we do have some of last years games and friends own nurf guns just need a target.

f. AOB

£250 has been given to year 6 (Pheasants) for secret trip. Discussion had if we do this for every Pheasant class or based on the needs of that year, Coach costs have increased hugely.

Quiz night in the New Year – Polly to speak to Mrs G re dates, noted that it needs to be after January Pay Day!

Talent show - Great success in the summer, a lot of work for JB and RB. Maybe hold on alternate years for when the school is not doing a production

Big spends going on:

Forest School

Early years

20k of school, 30k from Friends for Garden room

g. Date for next meeting - Jan Tues 16th