

**Friends of Lavant AGM Minutes  
Wednesday 20th September 2017**

Present: Claire Griffiths, Amanda Smith, Michelle Berry, Elaine Sheppard, Sally Till, Polly Peart, Emma Thompson, Katy Weller, Kimberley Colban, Lorraine Foster, Mel Belderson, Adrian King, Dan Taylor.

Apologies: Rosie Freshwater, Paul Freshwater, Claire Evison, Julie Hills, Rachel Ellams, Claire Spencer

**1. Welcome**

**2. Minutes of AGM 2016 - No outstanding actions**

**3. Chair's Report**

The Friends read the final report from Amanda Smith as Co Chair. It was noted that the Colour Run was a great success and requests had been made to turn this into an annual event.

**4. Treasurer's Report**

Total Turnover for period 1st September 2016 to 31st August 2017 = £11,375  
Total Expenditure = £13,831  
Total Deficit = (£2,456)  
Total Funds available = £9,308

It was noted that the comparison figures cover a 17 month period due to a change to the financial year to bring it in line with the academic year.

Adrian King thanked Michelle Berry for the clear and easy to understand report.

Expenditure items for the year were reviewed and it was reiterated that these events and supplies could not be delivered without the support of the Friends.

Actions: Michelle to promote 100 Club, particularly to new parents.  
Establish funding subcommittee (Lorraine Foster, Mel Belderson)

**5. Election of Officers**

|                   |   |                  |
|-------------------|---|------------------|
| Co Chair          | - | Claire Griffiths |
| Co Chair          | - | Katy Weller      |
| Treasurer         | - | Michelle Berry   |
| Shadow Treasurer  | - | Sally Till       |
| Secretary         | - | Rosie Freshwater |
| Committee Members | - | Elaine Sheppard  |
|                   |   | Emma Thompson    |
|                   |   | Lorraine Foster  |
|                   |   | Kimberley Colban |
| Helpers           | - | Claire Evison    |
|                   |   | Claire Spencer   |
|                   |   | Amanda Smith     |
|                   |   | Polly Peart      |

## 6. Correspondence

Lavant Parish Council has requested 2 members to sit on the Lavant Parish Council Village Fete Committee. This has been declined due to lack of capacity.

A cheque for £500 was received for help at the Fete this year.

The village Christmas Fayre is 25th November, the Friends have been asked to run a stall again this year.

A thank you card has been received from the children for the new pergola.

An additional thank you has been received for the Friends help with the Robin Hood production.

## 7. Fundraising Goals from Adrian King

The following aspirations were outlined for the coming year:

- Bike store for EYFS. Funding has been agreed, Jo Yelland to advise on design.
- Additional funding for maths resources. Exact funding to be confirmed in due course. Dan Taylor advised that match funding may be available.
- Grounds works; supply of planting for grounds mornings.
- Installation of pond and associated safety fencing to support the science curriculum.

Adrian thanked Claire and Garnett for their work to the front of the school over the summer.

## 8. Plan of events for the coming Autumn Term

- **Jumble Sale - 30th September**  
Helpers were identified to help set up on the Friday afternoon and during the sale.
- **Grounds Clearing Day - 14th October**  
Possible tasks were agreed upon  
Paul Freshwater to organise catering
- **Cake Sale - 3rd November**  
Details to be arranged nearer the date
- **Winter Disco - 24th November**  
Paul and Rosie Freshwater to arrange, DJ is already booked.
- **Village Christmas Fayre - 25th November**
- **School Christmas Fayre - 2nd December**
- **Christmas Gift (Book)**  
Sarah Osborne to source gifts for the children

Donation days for the Christmas Fair; 20th October (non perishable) and 1st December for perishable items

## 9. Christmas Gift

Previous offerings were discussed. It was decided to offer a Christmas tea towel with the children's pictures.

Action: Lorraine Foster to investigate possible suppliers.

## 10. AOB

Amanda Smith was thanked for her 4 years of dedicated service as Co Chair and presented with cards and gifts from staff, children and the Friends.

## 11. The next meeting will be held on Tuesday 7th November

The meeting closed at 20:21pm