

Friends of Lavant AGM Minutes

Weds 21st Sept 2016

Present: Claire Griffiths , Amanda Smith, Michelle Berry, Elaine Shepherd, Rosie Freshwater, Emma Thompson, Elizabeth Hogarth, Dan Taylor, Adrian King

Apologies Mel Belderson, Tiffany Pritchard, Claire Evison, Alison Shopland, Katie Hennessay

1. Welcome

2. Minutes – Approved

Outstanding Actions: Work is continuing on the outside space

3. Chairs Report

The friends read the Chairs report. This will be circulated as part of the newsletter

4. Treasurers Report

Total turnover for period 1 April 2015 to 31 August 2016 = £20,866

Total profit for the school = £13,589

Spent on the school = £7,268

Total funds still available = £11,764

Further income from the Abseil is still to be collected = approx. £900

5. Election of officers

Co-Chair = Claire Griffiths

Co-Chair = Amanda Smith

Treasurer = Michelle Berry

Secretary = Rosie Freshwater

Committee member = Emma Thompson

Committee member = Elaine Shepherd

6. Correspondence

Lavant Parish Council Fete Committee have sent a letter of thanks for the schools support at the village fair and have enclosed a cheque for £500

The children in reception have created cards to thank the Friends for the summer proms event

Lavant Memorial Hall have advised the Friends of the date of the village Christmas Fayre which we will be supporting. It will be at a new time this year of 2pm until 4pm on the 26th Nov

7. Fundraising Goals for 2016 / 17

Mr King outlined the following as fundraising goals for this financial year:

- Long term the Friends are still raising money for the ongoing renovation of the outside play equipment. However the school has been informed there are still a good few years of life left in the current wooden play equipment. Therefore Mr King has request the friends fund a new set of outdoor play equipment to go alongside the current equipment consisting of a set of monkey bars, and tyre assault course and a rope and wood based climbing frame. The friends have agreed to fund this through a combination of lottery grant application and current funds in the bank.
- More outdoor musical instruments to add to those installed over the summer
- IT upgrading to fill a shortfall in school budget. Comprising of 10 small laptops with detachable tablet screens. The friends have agreed to purchase these straight away.
- An iPad for each class

Action: Amanda, Claire & Michelle to apply for lottery grant

Action: Mr King to purchase play equipment and laptops for the Friends to reimburse.

8. Autumn Events

Spinnaker Tower Abseil

This has now been completed successfully although there is still an amount of sponsor money to come in.

Ideas for a similar type of event next year are to involve children too.

Action: Rosie to ask for suggestions in the newsletter

Jumble Sale – 1st October

Only 9 helpers so far for Saturday.

Rosie can help set up on Friday and Amanda has already advertised in the Chichester Observer.

Action: Paul Freshwater to put signs up

Grounds Day – 15th October

Mr King has already spoken to Chris Cook about arrangements

It will be a general autumn tidy

Action: Paul to get bacon as normal

Disco - 25th November

Jon Jolly is already booked. Rosie asked for permission to purchase new face paints.

Action: Rosie F to purchase new face paints

Village Christmas Fayre – 26th Nov 2pm – 4pm

School Christmas Fair – 3rd December

Action: Sarah Osborne to organise children's gift books. It has been requested she uses The Book People as the school will benefit.

Action: Keep Christmas Cracker competition but introduce an Easter competition The children make either an Easter Bonnet or Easter Garden.

9. AOB

The Friends discussed doing a Christmas Card scheme this year. Children would design a Christmas picture, and then parents can order a number of different items with their child's design on.

Action: Michelle Berry to look into a relevant scheme

Action: Claire to look into Tesco bags of help scheme

Next Friends meeting: Weds 2nd Nov